

Lamar High School Orchestra Handbook

2017 - 2018



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Orchestra Room Direct Line: 682-867-6996

lamarorchestra.com

Orchestra Director Manifesto

I am an orchestra director. My job is to make you a better person. My vehicle to accomplish this is excellence in music.

Because of this, I will demand that you:

Use all of your brain.

Think for yourself.

Problem solve.

Meet deadlines.

Show up on time.

Are held accountable.

Admit when you are wrong.

Apologize when you hurt someone.

Listen to understand.

Evaluate and improve.

Try something new.

Push yourself.

Be patient.

Practice self-control.

Know that it's okay to make a mistake as long as you learn from it.

Try.

Contribute to the group.

Learn to cooperate with people that are different than you.

Be a part of a community bigger than yourself.

Express yourself.

Never be okay with doing the bare minimum.

Not settle for mediocre when you can be great.

Never give up.

Never sell yourself or others short.

Tell the truth, especially to yourself.

Refuse to quit improving and growing.

Demonstrate grace and humility.

Treat each other with kindness.

Help those around you.

This is why I do the things I do and say the things I say. I want to empower you to become the best person you can possibly be. My goal is to give you **my best every day**. I will ask you to do the same.



Viking PRIDE Student Classroom Expectations



ORCHESTRA

EXPECTATIONS	Start of Class	During Rehearsal	Restroom	Transitions	End of Class
P REPAREDNESS	<ul style="list-style-type: none">• Bring your instrument home and to class EVERY DAY• Instrument is out, bow is rosined, music and pencil on stand	<ul style="list-style-type: none">• Practice every evening• Have music learned for rehearsal as soon as possible	<ul style="list-style-type: none">• Try to go to the restroom before class• Quietly stand up, take the pass, and exit rehearsal without disturbance.	<ul style="list-style-type: none">• Have all of your music every rehearsal• Keep your music neat and organized	<ul style="list-style-type: none">• Take notes on what needs to be practiced that evening• Keep your rehearsal space organized for quick clean/pack up
R ESPECT	<ul style="list-style-type: none">• Once tuning begins, conversations/practicing stops• Only tune the string you are being asked to• Solve minor issues without disrupting class	<ul style="list-style-type: none">• Be as quiet as possible• Don't talk while other sections are rehearsing• Start when director starts, stop when they stop• STAY OFF your phone	<ul style="list-style-type: none">• Respect classmates by only going when you need to• Return to class promptly (Others have to go too)	<ul style="list-style-type: none">• Keep personal conversations to a minimum at a low volume• Be ready to play when conductor is ready and hands go up	<ul style="list-style-type: none">• DO NOT START PACKING UP EARLY• Quietly listen to all announcements before packing up
I NTEGRITY	<ul style="list-style-type: none">• After tuning is over, phone is under chair face down• Come into class with a growth mindset ready to create art	<ul style="list-style-type: none">• Always be honest• Conduct yourself in a professional manner• Have all materials ready at the beginning of rehearsal	<ul style="list-style-type: none">• Only go to the restroom if necessary, not if your just bored• Leave phone in classroom	<ul style="list-style-type: none">• Maintain a calm and professional demeanor during transitions	<ul style="list-style-type: none">• Expect to rehearse for the entire class period
D ETERMINATION	<ul style="list-style-type: none">• Come into class with a growth mindset, ready to work and learn• Try your best to leave "baggage" from the day at the door (It will still be there in 90 minutes)	<ul style="list-style-type: none">• Don't give up on learning• Always strive for excellent tone, intonation, and musical artistry	<ul style="list-style-type: none">• Return to rehearsal as quickly as possible in order to participate fully in rehearsal	<ul style="list-style-type: none">• If permitted, take time to quickly practice a few difficult measures of the next piece	<ul style="list-style-type: none">• Stay focused on rehearsal all they way until the end of class
E NCOURAGEMENT	<ul style="list-style-type: none">• Only socialize with students that are in chairs and prepared to start class• Encourage those around to start rehearsal quickly	<ul style="list-style-type: none">• Be kind to one another• Do not put others down• Encourage those around you to start/stop when we start/stop	<ul style="list-style-type: none">• Try to use the restroom only when your section is not playing	<ul style="list-style-type: none">• Maintain a positive mindset for each piece ("But I hate this piece")	<ul style="list-style-type: none">• Lead by example: stay engaged throughout the entire rehearsal• Make sure you and others around you have all personal belongings

Conduct Expectations

1. At all times, respect others and school property.

This means:

- Not talking/plucking while instructions are being given
- Not making inappropriate, rude or disrespectful comments
- Not getting up without permission
- Not writing on stands or putting gum under your chair/stand
- Not doing homework/sending text messages/putting on make-up/or doing anything that isn't orchestra related

2. Follow directions the first time they are given.

This means:

- Stop playing and don't talk when the director cuts off
- When asked to mark something in the music...PICK UP YOUR PENCIL AND WRITE IT!
- Get your instrument up and play when asked
- Any school rules apply at all times (including cell phones)

3. Keep hands, feet, and objects to yourself.

Pretty self explanatory but it includes throwing anything for any reason

4. Talk only at appropriate times.

Appropriate times are:

- When you are asked a question and called upon
- Asking a question after you have raised your hand and been called upon
- When your stand partner needs help on their music and it can be solved without disturbing the rest of the class

5. No eating, drinking, or chewing gum, in the orchestra room.

NO Food, Drink, Gum, Candy, Mints, etc. allowed in the orchestra room. The only exception is a water bottle with clear water in it. The bottle must have a screw on cap.

6. Bring all materials to class every day.

Materials include:

- Your instrument
- A Pencil
- All of your music in a black, three-ring binder

7. Be prompt to class and regular in attendance.

Students must be in the rehearsal room before the tardy bell rings. Each student will have 1 minute after the tardy bell to get their instruments out and be seated in their chair with music, instrument tuned and ready to rehearse. Anyone not ready at this time will have their citizenship grade lowered and points off their Daily Rehearsal Grade for that day.

Consequences of Misconduct

For Conduct Rules and Regulations 1-5

1. Verbal Warning
2. Conference with director
3. Detention/Telephone call to parent
4. Administrative involvement

For Conduct Rules and Regulations 6-7

If a student is found in violation of rules 6 or 7, his/her daily weekly musicianship grade will be lowered. A five point deduction will be made for each violation. The only exception is when a student forgets his/her instrument. This will result in a percentage deduction of this weekly grade. For example, if a student is in orchestra every day (double blocked), then his weekly musicianship grade will be reduced by 20 points, or one-fifth of 100 points if he/she forgets their instrument on one day. If a student is single-blocked and it is an "A" week (meaning I see the student 3 times that week), his/her grade is reduced by 33 points. If it is a "B" week and I see the student twice, the reduction is 50 points.

For Severe Situations

1. Office Referral to appropriate principal
2. Removal from class in one or more of the following ways:
 - a. a class change to a lower orchestra
 - b. removal from the orchestra program

Participation in a music ensemble should be considered a privilege, not a right. Consistent academic ineligibility, in-class discipline problems, multiple placements in On Campus Suspension, discipline referrals for fighting, substance abuse and/or bringing weapons on campus, or truancy will result in a loss of privileges in the orchestra program which could include movement to a different ensemble, loss of traveling privileges, suspension from performances, or removal from the orchestra program at the directors' discretion.

Classroom Materials Needed

1. **Your instrument**
2. **Black, 3-ring binder**
3. Rosin
4. Cleaning Cloth
5. Shoulder Rest (for violins and violas)
6. High School Quality Strings ("Dominant" is a good brand.)
7. PENCIL!!! (Keep this in your case or folder at all times!)

Grading Procedures

Your six weeks grade will be constructed in the following manner:

A. Musicianship – 40%

The student's grade is a reflection of their classroom work in meeting the expectations of the TEKS. This will include daily rehearsal, attitude, attention, cooperation, inappropriate talking, and participating in all aspects of the class.

- a. Daily Rehearsal Grade: Depending on the number of days class is scheduled each week, each rehearsal will be worth 33 & 1/3 points (if there are 3 classes during the week) or 50 points (if there are 2 classes during the week). Students who demonstrate each day's objectives based on the TEKS will receive a 100 for their Daily Rehearsal Grade.
- b. Tardiness: If a student is tardy to class, points will be deducted from their Daily Rehearsal Grade, as they have not demonstrated all of the objectives for that day.

This portion of your grade may also include practice reports which must be filled out and signed by the parent to receive credit as well as any worksheets. Each student starts with a perfect grade of 100, and will be able to keep it with good effort and attendance, practice habits, and being on time with the proper materials.

B. Performance/Outside Rehearsals/Tests – 60%

Attendance at performances, dress rehearsals, and sectionals is MANDATORY. If a student misses one of these and has not notified the director in advance and received approval, the absence will be unexcused. An unexcused absence earns a grade of "0". Periodic playing and written tests will also be given.

UIL Concert & Sightreading Contest

The Symphony, Philharmonic, Sinfonia, and Concert Orchestras will participate in UIL Concert & Sightreading Contest in March. As a part of the preparation for these performances, ALL students will be required to make a minimum average score (to be announced at the beginning of the second semester) on the three pieces to be performed or they will not be allowed to perform at the UIL Contest. During the preparation period, students will be assigned playing test(s) on each piece which will determine their musical eligibility.

Excused Absences: death in the family, medical emergency or personal illness, religious holiday, and school activities with prior discussion and approval. I must have a written note from the parent 48 hours BEFORE the event unless the absence is due to an emergency situation.

Un-Excused Absences: family trips, personal business or entertainment, working at a job (you will have your rehearsal schedule early enough to make work arrangements in advance), other school activities without prior approval, or “I forgot”.

****Performance opportunities cannot be duplicated. They are TEKS based and are a representation of our class work and preparation. When a student misses a performance, he/she misses a vital part of the music education experience and process.**

IT IS THE STUDENT’S AND PARENT’S RESPONSIBILITY TO AVOID SCHEDULING CONFLICTS WITH THE PLANNED CALENDAR.

The “No-Pass-No-Play” rule affects all Fine Arts classes, including orchestra. If you fail a course in a given six weeks, you will NOT be eligible to participate in any orchestral activities for the next three weeks. These participation-type activities include: All-Region/All-State auditions and/or performances; UIL Concert and Sight-reading Contest; UIL Solo and Ensemble Contests and Music Festivals (Spring Trip). The activities listed above are spaced out over the year so it is possible to NOT BE ELIGIBLE for any or all of them, depending on when a course is failed. Daily rehearsals in class, sectionals and local concerts are exempt because they are considered an “extension of the classroom activity.”

Extra Credit

- A. A student will be given 1 point extra credit on the six weeks grade for attending a live concert. This does not apply to a pop group concert, but only to symphony concerts, other school concerts, and recitals which the student is not performing in. A program from the concert is proof of attendance. Up to 3 points per six-weeks term may be earned.
- B. A student will be given 5 points on the six weeks grade for participating in the All-Region orchestra audition process.
- C. A student will be given 5 points on the six weeks grade for each of the solo-ensemble contests in which he or she participates.

Honors Music

The Arlington Independent School District offers the incredible opportunity for 10-12 grade students to take Honors Orchestra for a maximum of 15 GPA points instead of 12. This is a rigorous independent study course that runs concurrently with your regular orchestra class. If you apply and are accepted, you may only take one Honors course (Orchestra, Band, Choir, or Theatre) each year. You may not “double dip” GPA points between organizations or on the double blocked class. You may still elect to GPA exempt your double blocked or “B Day class”.

Please note: If you choose to GP exempt either semester of orchestra, you may not go back later and apply for honors credit. The full course description, syllabus, rubrics, and application can be found under the “Resources and Forms” page at lamarorchestra.com

Fees

There will be an orchestra activity fee of \$40 for the entire year. This fee will cover the orchestra t-shirt, uniform rental fee, all contest entry fees except for the UTA Solo and Ensemble Contest, snacks and rewards for after school activities, pre-UIL judges, tissues for the classroom and any other supplies the orchestra will need. This fee is due by **September 5th** and checks should be payable to Lamar HS.

Trips and Fundraising

Most years the orchestras will make an out of town trip to participate in a music festival. Every student is encouraged to make this trip. Obviously, the orchestras will not be able to perform or compete at their peak unless every member is in attendance. However, the trip is not a requirement in order to be a member of the LHS Orchestras. Please, in the event that a student will not be able to make the trip, let the directors know well in advance. The exact amount for transportation and lodging will be determined early in the year. **WE WANT EVERYONE TO GO ON THE TRIP!!** Students are encouraged to budget and make plans for the trip.

All trips are subject to approval by the superintendent and the school board. Students will be responsible for all costs pertaining to any trip taken. We will have fundraising opportunities available this year to help all students defray the cost of the trip. Working with national festivals and travel agents we understand that it is very common to have all or part of a trip be non-refundable. We are often required to put down large financial deposits to hold transportation and rooming for our students. This means that a certain amount cannot be refunded for any reason – even if the student becomes ineligible! This will be clearly outlined for you before you make a monetary commitment.

The Lamar Instrumental Booster Club will administer most of the fundraisers for the year. All students are expected to participate in these fundraisers. The monies raised go toward the items our program uses that are not funded by the school district and help to defer the cost of the Spring Trip. The first fundraiser of the year will be the car wash. All students are expected to help wash cars that day. Please make plans to be off work and at your assigned location.

Monetary Payments of Any Kind

If any financial transaction of any kind throughout the school year is completed by a check or money order, the student's name must be on the memo line. This helps us keep better records. Checks and money orders are preferred over cash.

Uniforms

Learning how to dress properly for the concert stage is an important part of being a member of a performing musical ensemble. Professional musicians and student musicians alike wear "Concert Black" clothing out of respect for the music, the composers, the conductor, their fellow musicians, and their audience.

At Lamar High School, we wear Concert Black with pride. Students should choose their concert attire carefully according to these guidelines. They should be certain that their "Concert Black" fits loose enough for necessary movement and good posture in order for them to play their instrument properly. Concert preparation, dress, performance, and behavior all have an impact on the grade students receive for orchestra. Students are required to mark the concert dates on a

calendar and get their “Concert Black” ready a day or two ahead of time.

Gown – Each girl will be issued a black concert gown. After each performance it should be taken to the cleaners and dry-cleaned. PLEASE DO NOT WASH AND/OR TUMBLE DRY THE GOWN.

Tuxedo – Each boy will be issued a complete tuxedo, which will include coat, pants, cummerbund and bow tie. After each performance it should be taken to the cleaners and dry-cleaned. PLEASE DO NOT WASH AND/OR TUMBLE DRY THE TUXEDO.

It should be understood that any Uniforms assigned must be returned at the end of the school year in order to avoid being placed on the fine list.

What you are expected to provide:

Girls: 1. Shoes – plain, simple, ALL-black pump-type shoes. They need to be closed-toe with heels no more than two inches in height.
2. Black hose

Boys: 1. Shoes – A pair of simple, plain leather, ALL black dress shoes. No athletic shoes or boots of any kind will be acceptable.
2. Black socks – NO substitutes will be accepted
3. Tuxedo Shirt tucked in.

All Students: NO CURRENT OR “TRENDY” SHOES WILL BE ACCEPTABLE!
If you are unsure, ask your teacher! Wearing unacceptable attire of any kind to a concert will lower your concert grade and could result in your being denied the opportunity to perform, which would then further affect your grade.

Facilities

It is everyone’s responsibility to keep our facilities looking great – from the orchestra room to the auditorium. I expect each member of the Lamar Orchestra to take pride in our facilities and to therefore take responsibility for the way we treat it. Great care must be taken, not only with our instruments, but also with our music stands, chairs and instrument storage cages. This is the only Orchestra Room we have and we want it to stay beautiful as long as possible!

PLEASE...no food, drinks, candy, or gum in the orchestra room. The only exception will be water bottles with a screw-on cap and special events.

CHARMS

We have a web-based program that will assist us in efficiently getting information to parents and students. The web site address is: www.charmsoffice.com. Each student and parent is required to access this site to enter contact information at the beginning of the year. This web site will also allow parents to access forms, documents, calendars and financial records that pertain to their student. It is extremely important that all information is accurate and current. **It is the parent’s responsibility to update the website if any changes occur. This information is kept**

confidential and can only be accessed by the directors. Your student will be given a parent letter that will give login information and explain the process.

Instruments and Supplies:

It is the student's and the parent's responsibility to make sure that the student's instrument is in good working order and to make sure that the student has all required supplies each day. We use our instruments every day in class and it is vital to the success of your student that he/she comes to class prepared every day with the proper supplies. Please see supply list and conduct rules and regulations.

Instrument Repairs

It is very important that our instruments are kept in working order at all times. It is the student's and the parent's responsibility to make sure that all repairs are done in a timely manner. It is important that a damaged instrument be taken to the repair shop on the day that the damage occurs, if possible, so that the repair person can get it back to you quickly. Broken strings **MUST** be replaced by the next class period. Strings can be purchased at any local music store and can be brought to Mr. Walton or Mr. Hogan to be put on for you. It is not necessary to leave your instrument with a repairman if it only needs the string replaced. If a repair will take longer than one class period, the student must bring a note from the parent to let Mr. Walton know what the status is.

TIP: It would be beneficial to buy an extra set of high quality strings and keep them in your case for emergencies! Strings should be changed at least once every year.

Orchestra Room Telephone Number/Email

The telephone number for Lamar High School is **682-867-8300**. The orchestra room's phone number is: **682-867-6996**. Mr. Walton's email is: fwalton@aisd.net
Mr. Hogan's email is: jhogan@aisd.net

School-Owned Instruments

The school district supplies basses to all students who need one and cellos, violas and violins only on a limited basis. The Board of Trustees of the Arlington I.S.D. has authorized the **removal of all fees** for students who use district-owned instruments. However, an additional charge may be made to cover any cost of repairs or damage to an instrument caused by carelessness or neglect on the part of the student. A completed rental agreement must be returned signed before a student may use a school-owned instrument.

Being Punctual

Because everyone has a busy schedule, it is vital that we begin and end rehearsals on time. The students are expected to arrive at all orchestra performances and rehearsals 15 minutes before the announced time. If a rehearsal begins at 10:00AM, as a musician, you cannot just "show up" exactly at 10:00. You need time to uncase, find your seat, get your music in order, tune and warm-up. The rehearsal **STARTS** at 10:00AM. You need to be there at 9:45AM.

<p>"If you're early, you're on time; if you're on time, you're late!"</p>
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Insuring Your Instrument

Please check with your insurance company regarding the coverage of your instrument. If the instrument is rented from a music store, check with them regarding coverage at home and school. If you own your instrument, check with your insurance provider. Most homeowner's policies cover musical instruments. Do not leave personal instruments at school overnight. Lamar High School and the Arlington Independent School District will not be responsible for personal instruments that are stolen or damaged while on school property.

Orchestra Council

A. PRESIDENT - - The President must be a senior in the Lamar Orchestras. This person is in charge of organizing any functions that the orchestras will be participating in during the school year. This includes any parties, banquets, fund raising, the trip, etc.

B. VICE PRESIDENTS - - There will be a Vice President in each grade level which is responsible for basically the same responsibilities as the President. All of these people should work together well and be willing to donate their time to the orchestras. The Vice Presidents should handle advertisements for concerts, fund raising, etc.

C. CLASS REPRESENTATIVES - - Each class will have a representative to serve on the board of officers to represent their class. (The class representative may be in any of the orchestras.)

D. HISTORIAN - - The Historian will collect pictures throughout the year to make the slide show for the banquet and create an album at the end of the year.

E. LIBRARIAN - - The Librarian(s) will keep the music library organized and tidy.

Private Lessons

All Students are strongly encouraged to take private lessons on their instrument. The orchestra classes at Lamar will have between 40 and 60 students per class. With few one on one instruction opportunities and the high level of musicianship that is required for the Lamar Orchestras all students will be more successful with private instruction with a specialist on their instrument. These lessons can be taken with someone outside of the school or with an approved lesson teacher here at Lamar. Most of these lessons will take place during the student's orchestra class. The cost of the school lessons is \$17 per weekly lesson. The forms for enrollment in private lessons can be obtained through the orchestra directors.

Orchestra Award Letters

Students may earn a letter for their jacket or a bar for subsequent years after earning a letter in orchestra. The students must accumulate points throughout the year, and turn in the completed form during the spring semester. Students earn points for a variety of activities, so read the form carefully to know the requirements. A copy of that form is attached to this handbook.

The Texas Music Educators Association sponsors a Texas Music Scholars Program. Students who meet the academic and musical criteria of this program will receive a patch and certificate. Information on this program is found in the orchestra room.

HOW STUDENTS MAY MOVE UP TO AND REMAIN IN A HIGHER ORCHESTRA

Below are listed *some* of the criteria necessary for you to be considered for membership in a higher Orchestra:

1. A POSITIVE attitude toward the Orchestra Program and a willingness to COOPERATE with the director and the other students involved in the program. This is very important and is considered to be the number one priority.
2. An ability to listen to and follow detailed and intricate instructions and to comprehend and foster higher-level thinking skills.
3. An audition is required. Technical and musical ability on your instrument is judged by the director to be competent for the level of music that will be performed by the orchestra for which you are auditioning. IN ORDER TO MOVE UP, IT IS STRONGLY RECOMMENDED THAT YOU ARE TAKING PRIVATE LESSONS ON YOUR INSTRUMENT.
4. In the event of a mid-year schedule change, a student must display a willingness to agree to an alteration of your class schedule, which could be major or minor.
5. An amount of personal practice judged by the director to be sufficient to warrant moving you into either orchestra.
6. An ability to PASS ALL CLASSES AND REMAIN ELIGIBLE for performances and competitions. Students are expected to monitor and maintain eligibility throughout the school year. Students with consistent eligibility problems will be removed from auditioned ensembles so that they may focus their time on academics.

NOTE: Any member of the Orchestra may be asked to re-audition at the end of a semester, especially if the director determines that the individual's conduct, attitude and willingness to cooperate and/or technical skills are not meeting the criteria for that particular orchestra.

If we all abide by these guidelines and all give each other our best, we will have an amazing year growing together as musicians and as people.

Andrew Walton and James Hogan, Directors

LAMAR HIGH SCHOOL ORCHESTRA CALENDAR 2017-2018

Calendar also available at LamarOrchestra.com

<u>Month</u>	<u>Date</u>	<u>Day</u>	<u>Time</u>	<u>Event</u>	<u>Place</u>
Sept.	6	Wed	7:00 pm	Orchestra Parent Meeting	LHS Orch Room
Sept.	22	Fri	TBA	FINE ARTS FIELD DAY	TBA
Sept	29	Fri	3:00	All Region Entries Due	N/A
Oct.	7	Sat	10:00-2:00	Orchestra Car Wash (SAT date)	TBA
Oct.	19	Tues	7:00 pm	Fall Concert (All Orchestras) & Tailgate Party for network schools	Lamar HS
Oct.	21	Sat	9:00-5:00	HS Region Orchestra Auditions	Martin HS
Oct.	28	Sat	8:30-5:00	All-State Recording (ACT Date)	Bowie HS
Dec.	7-8	Th-Fri	TBA	Symphony/Jazz Band Tour	TBA
Dec.	11	Mon	7:00	Symphony & Choir Concert	Lamar Baptist
Dec	12	Tues	7:00	Winter Concert (All Orchestras)	Lamar HS
Jan	19	Fri	5-9:00 pm	Region Orchestra Clinic	AHS
Jan	20	Sat	8:30-3:00	Region Orchestra Clinic	AHS
Jan	20	Sat	4:00	Region Orchestra Concert	AHS
Feb	12	Mon	4-9:00	HS String Orchestra Pre-UIL	Lamar HS
Feb	13	Tues	TBA	HS Full Orchestra Night	TBA
Feb	14-17	Wed-Sat		TMEA All-State Clinic	San Antonio
Feb	22	Thurs	4-9:00	JH Orchestra Pre-UIL	Lamar HS
Feb/Mar	27-1	Wed-Thu	TBA	UIL HS Orchestra Contest	Bowie/Mansfield PAC
April	7	Sat	9:00-5:00	LHS Solo and Ensemble	Lamar HS
April	13-16	Fri-Mon		<u>Tentative</u> Trip Dates (ACT date)	TBA
May	5	Sat	6:00-9:00	Orchestra/Band Banquet	Arlington PDC
May	23	Wed	7:00	Spring Concert (All Orchestras)	Lamar HS
May/June	31-2	Th-Sat	7:00	Musical Performances	Lamar HS

All times, dates and locations are subject to change. Notices of such changes will be sent if needed.

Protocol for Resolving School-Related Activity Conflicts for Students in Multiple Extra-Curricular Activities

At Lamar High School, we believe that student involvement in extra-curricular activities adds greatly to the high school experience and helps to build well-rounded, multi-talented young adults. We encourage our students to be a part of all the activities that interest them and that they can balance with their academic responsibilities. When students are involved in different school-related activities, scheduling conflicts arise periodically. It is important that sponsors and coaches work together to determine whether the student will be able to participate in both school-related events. There will be times that participating in both events may not be possible, and the student will need to make a decision as to what school-related event he/she will attend. Coaches and sponsors will respect the student's decision **without penalty** as long as the following guidelines are met:

1. The student will set up a time to inform the sponsor/coach of the scheduling conflict and see if there are any workable solutions so that both events can be attended, as soon as the student becomes aware of the conflict.
2. The student must notify the sponsor and coach involved in writing **at least one week in advance of the conflicting events**, either through email or text message, informing them which event the student will attend. The student will also meet with the coach and sponsor (separately) to ensure that both are aware of the student's decision. **There will be no penalty from the sponsor or coach whose event is not chosen.**
 - a. A coach/sponsor will not sit/hold out the student from the next event as a result of the student choosing to miss the prior event.
 - b. A coach/sponsor will not require the student to complete additional work, academic or physical, as a result of choosing to miss an event.
3. If the student does not follow the above steps, there will be a consequence for not communicating with the sponsor/coach in a timely fashion. Placing the sponsor/coach in a position that leaves him/her little time to prepare and make adjustments that will affect the rest of the team or group is unacceptable and a poor demonstration of Lamar PRIDE.

The Lamar staff fully supports our involved students, and we recognize that when students must make a choice of participating in one activity over another, a team or program will suffer from the absence. However, we also acknowledge that this absence offers another student an opportunity to rise to a new challenge. We will continue to encourage our students to be involved in numerous activities, and we will encourage them to communicate promptly and thoroughly with the affected teams and groups to ensure smooth transitions.



Main LHS Orchestra Remind Feeds:
@vfindorch - General announcements
(All Orchestras)
@vfndsym - Symphony only
@vfndphil - Philharmonic only
@vfndsinf - Sinfonia only
@vfndcon - Concert only

Sign up for important updates from J. Hogan and Mr. Walton.

Get information for **Lamar High School** right on your phone—not on handouts.

Pick a way to receive messages for **All Lamar Orchestra**:

A If you have a smartphone, get push notifications.

On your iPhone or Android phone, open your web browser and go to the following link:

rmd.at/vfindorch

Follow the instructions to sign up for Remind. You'll be prompted to download the mobile app.

The smartphone screen displays the Remind app interface. At the top, the URL 'rmd.at/vfindorch' is shown. Below it, the heading 'Join All Lamar Orchestra' is visible. There are two input fields: 'Full Name' with the placeholder 'First and Last Name', and 'Phone Number or Email Address' with the placeholder '(555) 555-5555'.

B If you don't have a smartphone, get text notifications.

Text the message @vfindorch to the number 81010.

If you're having trouble with 81010, try texting @vfindorch to (817) 500-5273.

** Standard text message rates apply.*

The smartphone screen displays a text message template. The 'To' field contains the number '81010'. The 'Message' field contains the text '@vfindorch'.

Don't have a mobile phone? Go to rmd.at/vfindorch on a desktop computer to sign up for email notifications.

THE LAMAR HIGH SCHOOL ORCHESTRA AWARD RECORD

Student's Name _____ (Circle) **Letter** **Bar**

Point's	Activity	Point's Earned
10	First Year Member (Freshmen)	_____
20	Second Year Member (Sophomore)	_____
30	Third Year Member (Junior)	_____
40	Fourth Year Member (Senior)	_____
15	First Semester Ensemble Class	_____
25	Second Semester Ensemble Class	_____
15	Section Leader	_____
25	Audition for All-Region	_____
25	Record for All-State Orchestra	_____
50	Performed with All-Region Orchestra	_____
100	Performed with All-State Orchestra	_____
50	Private Lessons on String Instrument (all year)	_____
25	Concert Festival/trip (Superior)	_____
15	Concert Festival/trip (Excellent)	_____
50	UIL Concert (Superior)	_____
25	UIL Concert (Excellent)	_____
25	UIL Solo Contest (Superior)	_____
15	UIL Solo Contest (Excellent)	_____
25	UIL Ensemble Contest (Superior)	_____
15	UIL Ensemble Contest (Excellent)	_____
25	Perfect After School Rehearsal Attendance	_____
20	Each Concert Performance	_____
10	Fundraiser Participation (each)	_____
20	Concert Orch. Membership	_____
30	Sinfonia Orch. Membership	_____
40	Philharmonic Orch. Membership	_____
50	Symphony Orchestra Membership	_____
20	Orchestra Council Executive Board	_____
10	Orchestra Council Member	_____
25	Summer Music Camp (at college)	_____
15	Extra Voluntary Jobs (Set Up Crew, Equipment Help, ETC.)	_____
50	Pit Orchestra for Musical	_____
15	Help with JH Pre-UIL at LHS	_____
15	Help with HS Pre-UIL at LHS	_____

400 **Points required to earn an award/letter or Bar** **TOTAL**

I hereby certify that the information I have provided is true and accurate, to the best of my knowledge.
List all fundraising information on back of this sheet. List your private lesson teacher's name and phone number on back of sheet.

Student's Signature _____ Date _____

Director's Signature _____ Date _____

ARLINGTON INDEPENDENT SCHOOL DISTRICT

Permission To Travel

TO: Parents/Legal Guardian of: _____
Student

I give my permission for the above student of the Arlington Independent School District to attend the following district approved trip(s) this school year:

Description of Trip	Date	Means of Transportation
All Orchestra related trips including <u>but not limited to</u> :		
Region Full Orchestra Auditions @ MHS	10/21/17	Personal Car
All-State Recording @ BHS	10/28/17	Personal Car
Symphony/Jazz Band Network Tour	12/7-8/17	School or Charter Bus
Symphony and Choir Concert @ Lamar Baptist	12/11/17	Personal Car
Region Clinic and Concert @ AHS	1/19-20/18	Personal Car
TMEA All-State @ San Antonio	2/14-17/18	Charter Bus
Symphony Orchestra pre-UIL @ BHS	2/13/18	Personal Car
UIL Concert & Sightreading Contest @ BHS and Mansfield PAC	2/27-3/1/18	School or Charter Bus

**Additional permission forms needed for the Spring Trip. Not all students will participate in every trip. Check orchestra schedule for complete information.*

The supervising sponsor for the trip(s) listed above is: Andrew Walton and James Hogan

The local board policies governing student conduct and discipline are applicable to students on all district approved trips and the behavior of all participating students is expected to conform to the standards set forth in such policies. All violations of such code of conduct by any student shall be reported to the principal.

Signature of Parent/Guardian

Persons to Contact in Case of Emergency:

Name _____ Phone # _____

Name _____ Phone # _____

Lamar Orchestra Parent/Student Handbook Acknowledgement Form & Media Release 2017 - 2018

Students who are in the Lamar High School Orchestra are involved in a public activity, and as such may be included in pictures or videos that may be used in school publicity efforts. Your signature on the Handbook Acknowledgement Form indicates approval for the student's name, picture, work, voice, or verbal statement to appear in school publicity, videos, or other media used for school purposes. For example, pictures and articles about school activities may appear in local newspapers or district publications. These pictures and articles may or may not personally identify the student. The pictures and/or videos may be used by the district in subsequent years.

AGREEMENT: Student and Parent/Guardian release to the Lamar High School Orchestra the student's name, voice, verbal statements, portraits (video or still), and consent to their use by the LHS Orchestra. The Lamar High School Orchestra agrees that the student's name, voice, verbal statements, portrait or picture, shall only be used for public relations, public information, school or district promotion, publicity, and instruction. Student and Parent/Guardian understand and agree that:

- No monetary consideration shall be paid;
- Consent and release have been given without coercion or duress;
- This agreement is binding upon heirs and/or future legal representatives;
- The photo, video, or student statements may be used in subsequent years.

If the Student and Parent/Guardian wish to rescind this agreement they may do so at any time with written notice. The Lamar High School Orchestra has no control of media use of pictures/statements taken without permission.

Parent/Guardian Initial

Date

The success of the Lamar Orchestra is dependent upon each individual orchestra student adhering to the policies and procedures set forth in this handbook. Orchestra members are expected to fulfill all orchestra commitments and responsibilities.

How to access the Lamar Orchestra Handbook:

- Log on to www.charmsoffice.com
- Locate the “Parent/Student Login” Section on the web page.
- Login to your child’s program account using the following school code: LamarOrch
- You will then be taken to a page where you will be asked to enter you student’s password. This will take you to look at your child’s program calendar, event list, handouts, etc.
- Click on the purple icon that says “handouts”. Then select the “LHS Orchestra Handbook 17-18” icon. This is the information that you and your student need to read and discuss.
- You may also pull this handbook from lamarorchestra.com

After reading the Lamar Orchestra Handbook, I /We agree to adhere to the policies and rules to the best of our ability. I/We further understand that I/We will be held accountable for the information in this handbook. I/We understand the expectations and responsibilities of the course and also understand the consequences for failing to meet these requirements. I/We understand that it is our responsibility to make sure all information is correct and updated using the Charms website: www.charmsoffice.com.

Student Signature

Parent/Guardian Signature

Student Name Printed

Parent/Guardian Name Printed

Date

Parent/Guardian email

**ARLINGTON INDEPENDENT SCHOOL DISTRICT
EXTRACURRICULAR ACTIVITY
PERMISSION SLIP**

I, _____ *Parent's name* _____ *(please print name)* parent/guardian

of _____ *Student's name* _____, a student at

_____ School in the Arlington Independent School District,

give my permission for my child to participate in the extracurricular activity of _____

Orchestra

_____. I know what this activity involves and I want to allow my child to participate during the current school year only.

By my signature below, I acknowledge that I am the parent/guardian of this student and I have the authority to consent to this activity. I understand that if I am a student and do NOT have the authority to sign this slip, I will be subject to disciplinary action.

This form will not be valid if it does not have the sponsor's and parent's/guardian's original signature below.

Parent's/Guardian's Signature

Date

Sponsor's Signature

Date

Permission slip is to be kept in the Sponsor's/Coach's office

White—Sponsor

Canary—Office

Pink—Parent

ARLINGTON INDEPENDENT SCHOOL DISTRICT

MEDICAL AUTHORIZATION

TO: Any Physician, Hospital, or Other Health Care Provider:

RE: _____

We, the undersigned, represent and warrant that we are the parents or legal guardians of the above-named student, a minor child, and we do hereby give ANDREW WALTON, JAMES HOGAN, LAMAR HS FACULTY, of the Arlington Independent School District, the power to consent to any and all medical and/or health care which he/she deems necessary in an emergency while said child is in his/her custody and control while on a district sponsored trip.

Signed this _____ day of _____, 20____.

Print Name of Parent or Guardian

Signature of Parent or Guardian

Print Name of Parent or Guardian

Signature of Parent or Guardian

SUBSCRIBED AND SWORN TO BEFORE ME by _____
and _____ on this _____ day of _____, 20____,
to certify which witness my hand and seal of office.

Notary Public, State of Texas: _____

My commission expires: _____

ADDITIONAL INFORMATION:

Home Phone: _____ Business Phone: _____

Insurance Company: _____ Insurance Co. Phone: _____

Policy Number: _____

Medical Allergies: _____

Pertinent Medical Information (diabetes, asthma, heart disease, etc.): _____

Medications: _____

Family Doctor: _____ Phone: _____

Other Contact in Emergency: _____ Phone: _____

It will be the responsibility of the parent to notify the school of any changes in the above information.

**** (For Out-of-District travel, form A-075-95 is also required) ****

