



Arlington ISD & University of North Texas Dual Credit Music Application Process

- Course Name: Music History, Music and the Human Imagination
- Grade Levels: 11 & 12
- Credit Earned: .5 (one half) Fine Arts Credit
- When and Where: Fall Semester, Wednesdays, 5:00pm to 7:50pm, Arlington HS
- Deadline for Applying: June 13, 2016
- One time \$59.99 course fee due at the time of application
- TSI Requirement (can be taken at UTA or TCC testing center)
- Application available in counselor's office
- Application turned back into counselor

Arlington ISD

Application for UNT Dual Credit Enrollment

Request for Approval of Dual Credit Enrollment

Student (full name) _____ ID# _____

I am a high school (circle one): **Junior** **Senior** SSN _____

I am currently attending: **Arlington ISD**

I wish to enroll at UNT as a Dual Credit student for the following semester and year (circle one and indicate year):

Fall 2016 _____

I understand that a maximum of **two** courses at a time may be taken for Dual Credit per student. Additional courses, if approved, may be taken for university credit only. **I request permission to enroll in the following course(s):**

Course Name	Course Number & Section	For Dual Credit?
_____	_____	Yes No
_____	_____	Yes No
_____	_____	Yes No

IMPORTANT: Before signing below, carefully review the **Student Responsibilities** listed on the **back** of this form. By signing in the space provided below, the student acknowledges that he/she has received and reviewed the information concerning this program, and that he/she understands all facets of the program.

STUDENT SIGNATURE _____ DATE _____

PARENT SIGNATURE _____ DATE _____

Arlington ISD Approval

The above named high school student currently **has an average of 80** in all classes. Enrollment into the above named course(s) would be beneficial to the educational program of the student. This student does meet any and all prerequisites for acceptance into the requested course(s). The student has demonstrated excellent attendance and conduct and has demonstrated the responsibility necessary to attend the course(s).

SIGNATURE _____ DATE _____
(Appropriate school counselor)

FINAL APPROVAL _____ DATE _____
(Assistant principal or associate principal for curriculum)

University of North Texas Approval

The above named high school **junior** or **senior** has been admitted to UNT under **Dual Credit student status** for the purpose of taking the courses shown. **This approval applies only for the semester indicated.**

SIGNATURE _____ DATE _____
(director or associate director of admission)

UNT Dual Credit Enrollment

Arlington ISD

Arlington ISD/UNT Dual Credit Courses

University Credit	Course Description	High School Credit
UNT _____	_____	_____
UNT _____	_____	_____
UNT _____	_____	_____
UNT _____	_____	_____
UNT _____	_____	_____
UNT _____	_____	_____
UNT _____	_____	_____
UNT _____	_____	_____

Auxiliary Courses for University Credit Only

Other lower division UNT courses may be taken for “university credit only” if approved by **Arlington ISD** (by the signatures on the form) and the student meets academic qualifications for the course (prerequisites, co-requisites, etc.) as determined by UNT.

Student Responsibilities

In applying for enrollment for the above course(s), the student understands that he/she must be accepted for special admission by the university and that he/she must abide by all applicable university guidelines and regulations. If approved, this application is valid only for the above designated course(s) and semester. A separate application is required each semester for which enrollment is sought. This application is incomplete without proper approval by secondary school and university personnel.

Transportation to and from Arlington HS will be provided. Students are responsible for a one time \$59 course fee due to the bookkeeper at the time of application. Enrollment at the university affords the student the same rights and privileges granted all students as stated by university policy. Dual Credit courses are counted as an extension of the student’s daily high school schedule. The student is expected to abide by the rules and regulations of both institutions.

The student earns both high school and university credit for Dual Credit courses. While these courses earn university credit and are recorded on a formal transcript, decision regarding transferability of the courses to another college or university rests solely with the accepting institution. The student should consult the admissions office of the appropriate receiving institution(s) for information regarding the transfer of credits.

Texas Success Initiative

The State of Texas requires, through the Texas Success Initiative that all undergraduate students take a test over reading, writing and mathematical skills prior to enrolling for college-level credit at Texas public institutions, unless the students meet the Texas Higher Education Coordinating Board's exemptions in accordance with Texas Administrative Code Title 19, Part I, Chapter 4, Subchapter C. By state law, failure to take the TSI (Texas Higher Education Assessment, *formerly TASP/THEA*) test will prevent the student from completing the enrollment process. Students who have not passed all sections of the TSI test may not enroll in the equivalent college level courses. Enrollment in freshman/sophomore-level courses is allowed. For additional TSI information, contact the UNT Program for Academic Readiness (PAR) Office, Stovall Hall, Room 117, 940-565-4403. The TSI test cannot be used in admissions decisions, but is necessary for adequate pre-registration advising.

****Note regarding exemption from TSI testing for participants in the Arlington ISD Dual Credit program:** High school counselors may submit appropriate documentation of TSI exemption, i.e. transcript with qualifying TAKS including student essay score, ACT or SAT Reasoning Test scores, student ACT or SAT Reasoning Test score report, etc. Non-exempt students must submit TSI exam results*

UNIVERSITY OF NORTH TEXAS™

Dual Credit Enrollment Procedure

Arlington ISD Application Procedures

New (First Time) Dual Credit Students

1. High school counselor identifies & screens students for eligibility based on **Arlington ISD** requirements.
2. High school counselor submits an **Arlington ISD / UNT** Dual Credit application package for each student:
 - Student completes the **paper version** of the ApplyTexas Application for Freshman Admission along with a UNT Security Affirmation form, (**application fee paid for by the AISD**), and submits them to the high school counselor.
 - High school counselor marks "Dual Credit" at top of ApplyTexas Application and attaches the completed **Arlington ISD** Application for Dual Credit Enrollment with appropriate signatures affixed.
 - High school counselor attaches appropriate documentation of TSI exemption (transcript with qualifying TAKS with student essay score, ACT or SAT Reasoning Test scores, student ACT or SAT Reasoning Test score report, etc.). Non-TSI exempt students must submit THEA exam results. See TSI statement on Dual Credit application form. The high school is responsible for remediation of any Dual Credit applicant who fails to pass any section of the TSI exam.
 - High school counselor contacts **Rob Myers** in the AISD Fine Arts Office to coordinate arrangements.
3. High school counselor is responsible for seeing that the completed Dual Credit application package for each student is delivered to the attention of Rob Myers in Annex 1, 682-867-7608.
4. **Priority deadlines** for upcoming semesters

Fall 2016

June 13, 2016

Dual Credit application packages for each student should be received by the priority deadline to ensure timely processing for registration.

Continuing After High School Graduation

If a Dual Credit student decides to continue at UNT following high school graduation, it will be necessary for the student to meet the published regular admission requirements at that time. A new ApplyTexas Application will also be required of Dual Credit students who opt to continue after an absence from UNT of one year or more following high school completion.

UNT Admission Procedures

New (First Time) Dual Credit Students

1. Admission applications are entered and the application fee deposited. The Prospect Referral Source Code DUA is entered in EIS under Prospect Career Data.
2. UNT Office of Admission grants Dual Credit student admission (for one semester only) upon approval by signature of Dr. Rebecca Lothringer, Executive Director of Admissions or her designee.
3. Applications are processed for acceptance with Admit Type Code UND.
4. Acceptance notification is mailed to each Dual Credit student.
5. All Dual Credit students are blocked from further enrollment following registration.

Continuing After High School Graduation

If a Dual Credit student decides to continue at UNT following high school graduation, it will be necessary for the student to meet all published regular freshman admission requirements.

If the student has been enrolled at least once during the past year (four consecutive semesters), the student needs to complete a new ApplyTexas Application for Admission (application fee waived) and submit the required academic credentials, typically including an official high school transcript, official SAT Reasoning Test/ACT scores and any college transcripts, if applicable.

If the student has not been enrolled at UNT for a period of one year or longer, the student needs to complete a new ApplyTexas Application for Admission and submit with the required academic credentials typically including the official high school transcript and official SAT Reasoning Test/ACT scores.

Registration and Fee Payment

Procedures and other matters related to registration, tuition and fee payment, student financial aid, etc., will be determined by the Office of the Registrar, the Office of Student Accounting and University Cashiering Services and the Office of Student Financial Aid and Scholarships, and will need to be addressed separately from this document.

University of North Texas
Office of Admissions
PO Box 311277

Denton, TX 76203-50171-800-UNT-8211